



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
WASHINGTON, DC 20410-2000

ASSISTANT SECRETARY FOR  
FAIR HOUSING AND EQUAL OPPORTUNITY

August 24, 2015

Dear Colleagues:

On behalf of the U.S. Department of Housing and Urban Development (HUD), Office of Fair Housing and Equal Opportunity (FHEO), I am pleased to announce the re-launch of the Section 3 Performance Evaluation and Registry System (SPEARS) for the submission of annual summary reports pursuant to Section 3 of the Housing and Urban Development Act of 1968 (Form HUD 60002), and to notify Section 3 businesses about the availability of local HUD-funded contracts.

In 2012, the Section 3 Summary Reporting System was disabled due to fatal technical errors and lapses in information security. As a result, public housing agencies (PHAs), entitlement communities or participating jurisdictions (PJs), and other covered recipients were unable to submit Section 3 summary reports for the 2013 and 2014 reporting periods. As previously communicated, no recipients were penalized for failing to submit Form HUD 60002 to HUD while the reporting system was disabled, and grantees were encouraged to maintain Section 3 records to facilitate the submission of reports when the system was re-launched.

Beginning **August 24, 2015**, PHAs, PJs, and other covered recipients can resume submitting Form HUD 60002 electronically to HUD for the 2013 and 2014 reporting periods. To access SPEARS, users must obtain an ID and password in HUD's Web Access Secure System (WASS). [User Registration](#), [Instructions](#), [Quick Guide](#), [Frequently Asked Questions \(FAQs\)](#), and a [YouTube training video](#) that demonstrates steps to be taken to submit Form HUD 60002 are posted at [www.hud.gov/Section3](http://www.hud.gov/Section3).

All submissions of 2013 and 2014 Section 3 summary reports must be submitted electronically no later than **October 30, 2015**. Agencies that fail to submit Form HUD 60002 by this date will be subject to penalties in accordance with the regulation governing the type of covered assistance. Questions or concerns about Section 3 reporting requirements can be sent to [60002questions@hud.gov](mailto:60002questions@hud.gov). Thank you for patience and prompt attention to this matter.

A handwritten signature in black ink, appearing to read "Gustavo Velasquez".

Gustavo Velasquez  
Assistant Secretary